

# **PEMBROKESHIRE CHILDREN AND YOUNG PEOPLE'S FRAMEWORK PARTNERSHIP**

## **"THE TEAMS AROUND THE CHILD" (TAC) MANAGEMENT GROUP**

### **TERMS OF REFERENCE**

#### **Scope of the TAC management Group**

To oversee and support the implementation of TACs

To facilitate the engagement of representative agencies in the development of TACs and to resolve any issues of concerns.

To contribute to the development of the TAC action plan and to develop any necessary protocols and agreements.

To contribute to the development of a joint workforce/workplace development strategy.

To provide a forum where the implications of developing TAC are considered and evaluated.

To contribute to the improvement of multi agency assessment arrangements.

#### **Functions of the Group**

1. To oversee the development of the TAC teams and the implementation of collaborative working arrangements.
2. To seek to resolve any operational difficulties and if necessary refer issues to the Executive Group and relevant Directors/Senior Managers.
3. To develop clear referral routes to other agencies, and, where necessary, clarify eligibility criteria, and refer these for approval to relevant Directors/Senior Managers, and to the Executive Group.
4. To link, via TAC group members, to all Core Aim Groups, in order to better share information and solve operational issues before referring to the CYP Executive Group
5. To review current referral processes for effectiveness and to adapt agency referral forms and information sharing as agreed and when appropriate.

6. To consider the operational efficiency of protocols and agreements and ensure the commitment and support of relevant agencies.
7. To meet on a regular basis to clarify operational matters, their development and implementation .
8. To monitor progress of the TAC teams and make reports as necessary.
9. To clarify individual agency responsibilities and, where necessary, seek approval to any recommendations.
10. To ensure that Common Assessment framework procedures are implemented and to make recommendations for necessary changes to these in the light of experience.
11. To achieve clarity on internal assessment mechanisms within the Social Care, Education, Health in terms of recognition of levels of assessment/plans/reviewing processes in order to improve joint working and outcomes for children and young people and their families.

### **Membership**

Isobel Hall, Acting Patient Care Manager, Children's Services, Hywel Dda Trust  
(Chair)

Alison Parkinson, Customer Service Manager, Childcare Assessment Team

Michelle Rees, Teams Around Children Manager

Kathy S'Jacob, Customer Services Manager, Family Placement

Debbie Davies, Headteacher St. Marks School

Islwyn Morgan, Headteacher, Milford Haven School

Marc Foster, Commissioning & Quality Assurance Manager

Eirian Evans, Youth Support Services 11-25 County Officer

Clare Cox, 0-10 Programmes Manager

Gareth Mills, Change Manager

Liz King, Acting YOT Manager

Judith Edwards, Project Manager, Action for Children

Lee Hind, 3<sup>rd</sup> Sector Children & Young People's Partnership Link Officer

There will be a quarterly meeting between the management group and representatives of support services to monitor progress and consider commissioning implications.