

Participation Cymru provides training for managers and deliverers of public services who want to achieve better public engagement in the design, development and delivery of citizen-centred services for the people of Wales.

This training will be of benefit to individuals and organisations from the public, private and third sector. We aim to help individuals develop the knowledge and skills for meaningful public participation including consultation, planning, partnership working and social inclusion.

Participation Cymru is a partnership of public and third sector organisations and is hosted by WCVA. Participation Cymru is funded by the Welsh Assembly Government and the Countryside Council for Wales.

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029 2043 1725

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www.participationcymru.org.uk

21 April 2010
Wrexham, AVOW

Making the best use of data from participative events and consultations

Target audience: Practitioners and facilitators who need to analyse, interpret and draw conclusions from qualitative data

This practical course will provide the opportunity for participants to practice analysing increasingly complex types of data, generated by actual events, in a participatory way. Participants will gain significant skills and confidence in analysing both qualitative and quantitative data and understand the principles of drawing conclusions from such data. Participants will practice drawing significance and making conclusions from their analysis, again in a participatory way. The course reviews the characteristics of focus groups and of facilitated events using participatory techniques such as open feedback forms or longer pieces of data such as those deriving from in depth one to one or group interviews and the kind of data these produce.

“ Very interesting and well delivered. Learnt a lot from today – lots of practical things that I can use! ”

19 May 2010
Cardiff, WCVA

NEW! E-participation and social networking

Target audience: Frontline staff and managers looking to develop the use of technology as a method to engage with service users and communities

Participants will explore the use of information and communication technologies (ICT) as tools for citizen, community and service user engagement. This course will enable participants to explore and identify opportunities for using e-participation and social networking technology within their area of work. Participants will evaluate methods of e-participation and social networking, identifying opportunities and limitations. With a focus on current technologies, and relevance within Wales, this participative course will draw on experiences, case studies and examples where ICT has been used in engagement and participation activities.

8 June 2010
Bangor, Cartrefi Cymru

Graphic facilitation

Target audience: Those who facilitate groups and are looking to develop use of art in their facilitation

Learn how to graphic even if you think that you cannot draw! This course offers participants the opportunity to develop their skills and confidence in using art and graphics to facilitate groups. This powerful method of communication is extremely useful for facilitating any type of meeting or event among communities, service users, colleagues, partnership meetings or in training situations. Graphing can be particularly useful when facilitating groups of children and young people, people who engage better with the use of images and colour, or just to liven up your facilitation sessions!

By the end of the course participants will have built on their drawing skills, learned how to depict commonly occurring images and abstract concepts using simple shapes and images and, most importantly, had fun!

11 May 2010
Swansea, Environment Centre

Participatory budgeting

Target audience: Managers and frontline staff in public service organisations who want to involve communities in participatory budgeting projects.

This course, delivered in collaboration with the Wales Participatory Budgeting (PB) Unit, will provide participants with the practical knowledge and tools to recommend participatory budgeting exercises with the local community/service users, with support from the Wales PB Unit. With an emphasis on workshops and real-life examples and good practice, this is an exciting course for any organisation interested in involving their communities in making effective decisions on their spending priorities.

15 June 2010
Llandrindod Wells, MRC

Booking instructions

- Book online at www.wcva.org.uk/training
- Download a booking form from www.participationcymru.org.uk/training
- Call 0800 2888 329 or help@wcva.org.uk

Price bands: **A** WCVA members **B** Voluntary and community organisations **C** Public and private sector. All prices are exclusive of VAT

Bespoke in-house training

We also offer a bespoke training and consultation service to design and deliver the training that meets your individual and organisational needs. The list of courses we offer is below, please see our website for the full course descriptions. Please contact us for an informal discussion of your needs.

- Difficult conversations
- Effective consultations
- Effective questionnaires
- Engaging with seldom heard citizens and communities
- E-participation and social networking
- Facilitation skills
- Graphic facilitation
- Group Facilitation Methods (ICA)
- Making the best use of data from participative events and consultations
- Methods for involving young people
- Participatory budgeting
- Participatory project planning using Open Space Technology

13 May 2010
Pontypridd, Wales Council for Deaf People

Cost:
A £125
B £155
C £185

Engaging with seldom heard individuals and communities

Target audience: For any individuals or organisations that wish to engage with those they find are seldom heard (or 'hard to reach').

This course will assist workers to identify the various barriers to involvement and explore and share strategies with other professionals to minimise and overcome these barriers. The course will use participative and inclusive methods to engage with issues around exclusion and being seldom heard; participants will examine their own practice and look at ways that they could work more effectively with underrepresented groups. Participants will work systematically through a set of issues to enable them to devise their own strategy for engaging with hard to reach groups. This will be supplemented by examples of good practice and case studies.

“ Excellent - small group plenty of participation - excellent exercises! ”

17 & 18 May 2010
Merthyr Tydfil, Integrated Children's Centre

Cost:
A £200
B £250
C £300

Public engagement for the public sector

Target audience: Frontline staff, practitioners and managers within the public sector

This comprehensive two-day course is aimed at providing public sector staff with a greater awareness and understanding of participative engagement. Participants will learn about a range of tools and have the opportunity to put some methods into practice. Participants will gain skills and build confidence in engaging with the community. Day one will focus on preparing for engagement, the rationale, who to engage with and achieving validity in consultation. Day two will look at tools of engagement, overview of consultation processes, facilitation skills and new options using participatory techniques.

16 & 17 June 2010
Rhyl, WCVA

Cost:
A £200
B £250
C £300

NEW! Recording information at participative events and consultations

Target audience: Administrative and frontline staff within public service and third sector organisations who are required to take notes and record data at participative events and consultations.

Being asked to take notes and record discussions during participative events and consultations can feel daunting. Often a lot of data will be generated and recording it accurately can be challenging. This short course aims to explore ways of recording the variety of data generated at participative events and consultations effectively and simply. Participants will identify practical tips and techniques for recording data, using appropriate methods for data generated at participative events, focus groups, voting exercises etc. Participants will have the opportunity to practice their skills and sharing ideas and tips with other participants.

22 April 2010
Bridgend, BAVO

Cost:
A £65
B £80
C £95

Introduction to facilitation

Target audience: Those who wish to develop their facilitation skills to enable them to facilitate meetings and events with citizens, communities, colleagues and partner organisations.

This course will provide an introduction to facilitation, enabling participants to understand the role of the facilitator and practice a range of facilitation skills and techniques. Participants will learn how to plan and run effective facilitated events, develop questioning skills and explore techniques for dealing with challenging issues and behaviours.

It will be a participative course where participants will have the opportunity to explore and practice facilitation in a safe learning environment.

12 May 2010
Llanelli, Discovery Centre

Cost:
A £125
B £155
C £185

24 June 2010
Rhyl, WCVA

Recording information at participative events and consultations

- Running participative focus groups
- Public engagement for the public sector
- Participatory tools: Citizens Juries, community appraisals, visioning, World Café method, village design statements, parish maps

For full course descriptions, learning aims and objectives please visit our website www.participationcymru.org.uk or call us for more information **029 2043 1725**